

E-Tutorial

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1. Important Information on Transaction Based Report

- **Transaction based report (TBR)** provides with a summary of transactions in respect of Non-Resident of India Deductees whose PAN(s) not reported in **TDS/TCS Statement due to non availability of PAN.**
- **The summary of transaction includes the following key information, beside others:**
 - ✓ Nature of Remittance,
 - ✓ Amount Paid/Credited,
 - ✓ Country of Remittance,
 - ✓ Amount of tax deducted,
 - ✓ Section Code
 - ✓ Reason for higher rate of deduction of tax (**PAN not available**)
- TDS certificates downloaded from TRACES are non-editable.
- Transaction Based Report is available from **F.Y 2013-14** onwards for the statements processed by TRACES.
- Deductor can download TBR by using **HTTP Download** accordingly once it is available.
- Downloaded file will be in ZIP format. **Do not Extract the File.**
- Deductor need to convert the downloaded TBR zip file into PDF by using latest version of PDF convertor utility available on TRACES.
- Authorized person of Deductor is required to Sign TBR manually or by Using DSC.
- DSC can be placed on TBR using PDF Generation utility while converting TBR Zip file into PDF.
- Password to open TBR is **TAN number in Capital letters i.e., ABCD12345E.**

2. Brief Steps for downloading of Transaction Based Report

- **Step 1:** Login to TRACES website by entering the “**User ID, Password ,TAN of the Deductor and the Verification Code**”.
- **Step 2:** Landing page will be displayed. Please check statement status under “**Statement /Payment Tab** ” before raising the request for **Transaction Based Report (TBR)**. Request for Downloading Transaction Based Report can only be submitted when Statement Status is either ‘**Statement Processed with Default**’ or ‘**Statement Processed without Default**’.
- **Step 3:** Click on “**Transaction Based Report**” available under “**Downloads**” tab. After selecting Financial Year and Quarter, deductor needs to click on “**Go**” to proceed further.
- **Step 4:** Authorized Persons details to be printed on **Transaction Based Report** will appear on the screen , click on “**Submit**” to proceed further.
- **Step 5:** Financial Year, Form type and Quarter for which KYC required will be auto populated. Enter Token Number of the Regular (Original) Statement only, corresponding to the Financial Year, Quarter and Form Type displayed . Enter CIN/ Valid PAN details pertaining to the Financial Year, Quarter and Form Type displayed on the screen on the basis of **latest correction statement filed by you. Please DO NOT copy /paste the data.**
- **Step 6:** After providing correct KYC details, an authentication code will be generated, which is valid for same calendar day for same Financial Year, Form Type and Quarter.
- **Step 7:** On successful submission of the request, a unique “**Request number**” will be generated, which can be used to Track the status of the request. **Transaction Based Report** can only be downloaded if the status is “**Available**”, user needs to wait for 24- 48 hrs incase request is in “**Submitted**” status .
- **Step 8:** **Transaction Based Report** will be available in “**Requested Download**” tab, Deductor can check the status of **Transaction Based Report** by using below mentioned options :

- Request Number

- Date

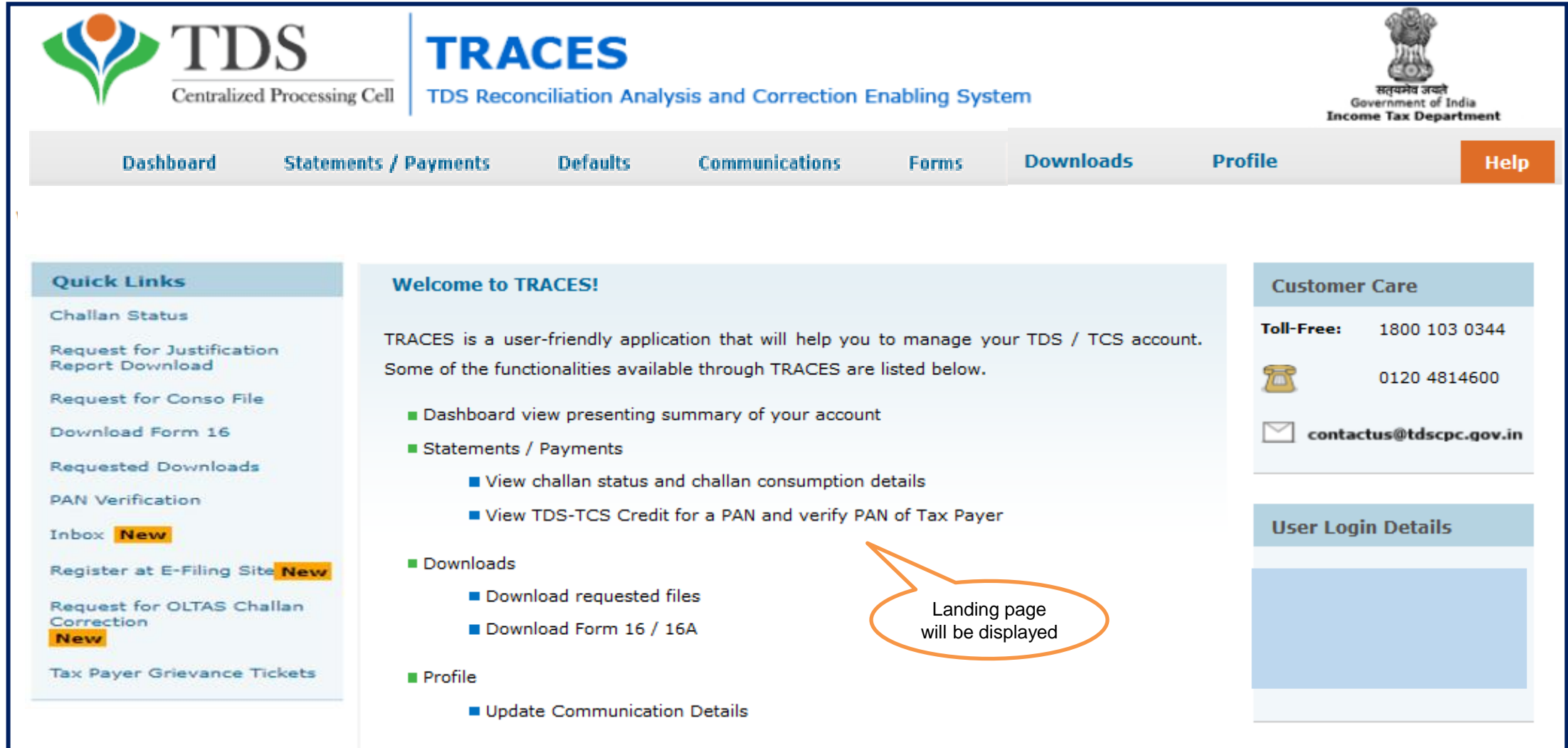
- View All

2. Brief Steps for downloading of Transaction Based Report (Contd.)

- **Step 9:** Deductor can download **Transaction Based Report (TBR)** by using “**HTTP download**”.
 - **HTTP Download** is useful to download files. It will directly download file for the user.
- **Status for the Request submitted for Transaction Based Report (TBR) can be :**
 - a) **Submitted:** Successful submission, Request in processing
 - b) **Available:** **Transaction Based Report** available for Downloading
 - c) **Disabled:** Duplicate request submitted for downloading
 - d) **Failed:** User are advised to contact CPC(TDS)
- **Step 10:** In order to convert Form 16A into PDF, Deductor should download latest “**Transaction Based Report PDF-Converter Utility**”

3. Pictorial guide for downloading Transaction Based Report (Contd.)

Step 2: Welcome Page



The screenshot displays the TRACES (TDS Reconciliation Analysis and Correction Enabling System) interface. At the top left is the TDS Centralized Processing Cell logo. The main header features the TRACES logo and the Government of India Income Tax Department emblem. A navigation menu includes Dashboard, Statements / Payments, Defaults, Communications, Forms, Downloads, Profile, and Help. The main content area is titled 'Welcome to TRACES!' and provides a brief overview of the system's purpose and a list of available functionalities. A callout bubble points to the 'Downloads' section, stating 'Landing page will be displayed'. The left sidebar contains 'Quick Links' such as Challan Status, Request for Justification Report Download, and Requested Downloads. The right sidebar includes 'Customer Care' contact information and 'User Login Details'.

TDS
Centralized Processing Cell

TRACES
TDS Reconciliation Analysis and Correction Enabling System

सत्यमेव जयते
Government of India
Income Tax Department

Dashboard Statements / Payments Defaults Communications Forms Downloads Profile Help

Quick Links

- Challan Status
- Request for Justification Report Download
- Request for Conso File
- Download Form 16
- Requested Downloads
- PAN Verification
- Inbox **New**
- Register at E-Filing Site **New**
- Request for OLTAS Challan Correction **New**
- Tax Payer Grievance Tickets

Welcome to TRACES!

TRACES is a user-friendly application that will help you to manage your TDS / TCS account. Some of the functionalities available through TRACES are listed below.

- Dashboard view presenting summary of your account
- Statements / Payments
 - View challan status and challan consumption details
 - View TDS-TCS Credit for a PAN and verify PAN of Tax Payer
- Downloads
 - Download requested files
 - Download Form 16 / 16A
- Profile
 - Update Communication Details

Customer Care

Toll-Free: 1800 103 0344

0120 4814600

contactus@tdscpc.gov.in

User Login Details

Landing page will be displayed

3. Pictorial guide for downloading Transaction Based Report (Contd.)

Step 3: Select "Transaction Based Report" under Downloads menu.

The screenshot displays the TRACES (TDS Reconciliation Analysis and Correction Enabling System) portal. At the top, there is a navigation bar with links for Home, About Us, Contact Us, e-Tutorials, Related Links, and Logout. A search bar is also present. The main header includes the TDS logo (Centralized Processing Cell) and the TRACES logo (Government of India, Income Tax Department). Below the header is a menu bar with options: Dashboard, Statements / Payments, Defaults, Communications, Forms, Downloads, Profile, and Help. The 'Downloads' menu is open, showing a list of options: Requested Downloads, Form 16, Form 16A, Transaction Based Report (highlighted), Form 27D, Download Challan Status Inquiry(.csi) File, View your BIN, Download 197, 206C(9) certificate, and Download Certificate u/s 195(2). An orange callout bubble points to the 'Transaction Based Report' option with the text: "Select 'Transaction Based Report' under 'Downloads' menu". On the left side, there is a 'Quick Links' section with various options like Challan Status, Request for Justification Report Download, Request for Conso File, Download Form 16, Requested Downloads, PAN Verification, Inbox (New), Register at E-Filing Site (New), Request for OLTAS Challan Correction (New), and Tax Payer Grievance Tickets. The main content area features a 'Welcome to TRACES!' message and a list of functionalities: Dashboard view, Statements / Payments (View challan status and challan consumption details, View TDS-TCS Credit for a PAN and verify PAN of Tax Payer), Downloads (Download requested files, Download Form 16 / 16A), and Profile (Update Communication Details). A 'User Login Details' section is visible at the bottom right.

3. Pictorial guide for downloading Transaction Based Report (Contd.)

Step 3 (Contd.): After that select Financial Year & Quarter then click on “Go” to proceed further.

The screenshot shows the TDS TRACES portal interface. At the top, there is a navigation bar with links for Home, About Us, Contact Us, e-Tutorials, Related Links, and Logout. A search bar is also present. The main header includes the TDS logo (Centralized Processing Cell) and the TRACES logo (TDS Reconciliation Analysis and Correction Enabling System). The Government of India Income Tax Department logo is also visible. A navigation menu contains Dashboard, Statements / Payments, Defaults, Communications, Forms, Downloads (highlighted), Profile, and Help. The main content area is titled 'Download Transaction Based Report'. Underneath, there is a 'Bulk Download' section with two informational messages. At the bottom, there is a form with 'Financial Year' set to '2018-19' and 'Quarter' set to 'Q1'. A 'Go' button is next to the form. Three callouts are present: one pointing to the 'Financial Year' dropdown with the text 'Select Financial Year', one pointing to the 'Quarter' dropdown with the text 'Select Quarter', and one pointing to the 'Go' button with the text 'Click here to proceed further'.

3. Pictorial guide for downloading Transaction Based Report (Contd.)

Step 4: Details of Authorized person to be printed on Transaction Based Report

Home | About Us | Contact Us | e-Tutorials | Related Links | Logout

Search In Keyword

TDS Centralized Processing Cell | **TRACES** TDS Reconciliation Analysis and Correction Enabling System

संघीय सरकार
Government of India
Income Tax Department

Dashboard | Statements / Payments | Defaults | Communications | Forms | Downloads | **Profile** | Help

Details To Be Printed On Transaction Based Report

i Details are populated as per your profile information. Admin User can update details in Profile section

Name of Authorised Person

Father's Name of Authorised Person

Designation of Authorised Person admin

Place: SADDA

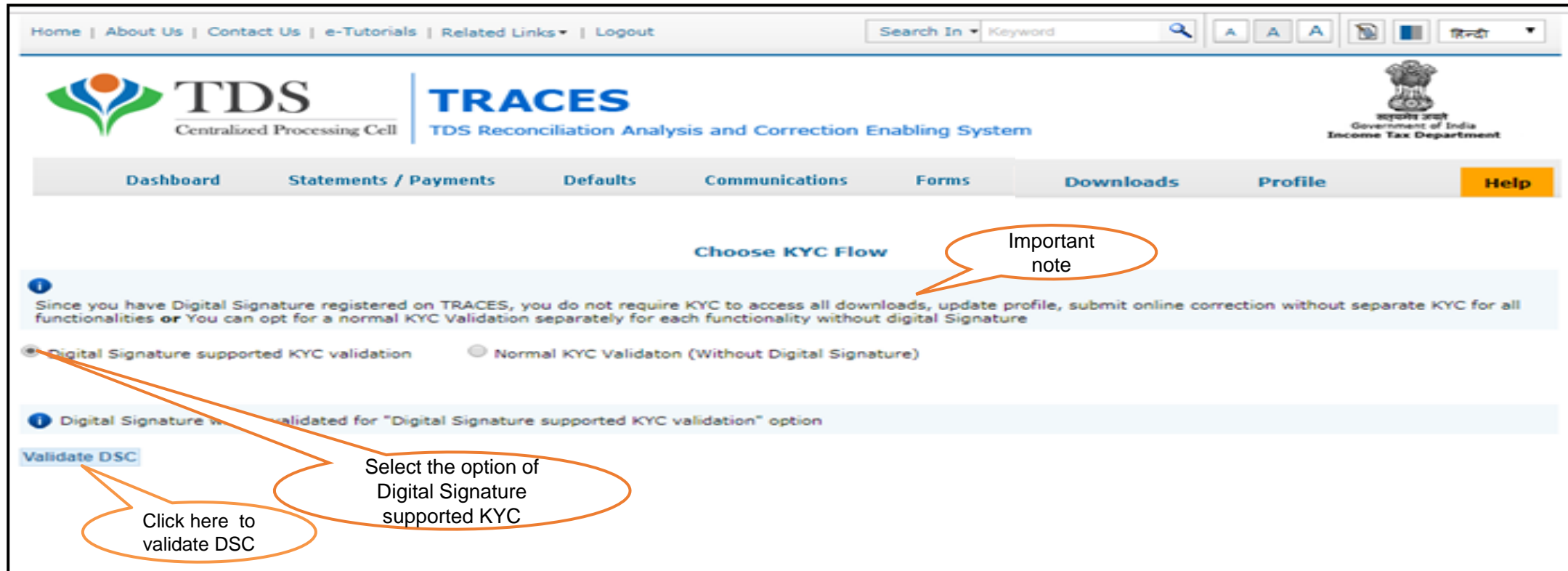
Date: 02-Dec-2019

After confirming the details of the authorized person, click on 'Submit'

If any change is required in the details of authorized person, Admin user can update details in profile section.

3. Pictorial guide for downloading Transaction Based Report (Contd.)

Step 5: After Clicking on 'GO' button KYC Validation Screen will appear. If user selects option of 'Digital Signature supported KYC Validation'



- Digital Signature Support KYC validation screen will appear only if Digital Signature is registered. Deductor can register/re register their Digital Signature in Profile. Please refer – Digital Signature Certificate Registration e-Tutorial for more information.
- Normal KYC Validation (without Digital Signature) – User can opt a normal KYC validation separately for each functionality without digital signature.

Note: While signing data with your DSC token, please enter password to validate the DSC

3. Pictorial guide for downloading Transaction Based Report (Contd.)

Step 5 (Contd.): User needs to select certificate & click on 'Sign'

The screenshot shows the TDS TRACES portal interface. The main header includes the TDS logo, the text 'TDS Centralized Processing Cell', and the TRACES logo 'TRACES TDS Reconciliation Analysis and Correction Enabling System'. The Government of India logo and 'Income Tax Department' are also visible. The navigation bar contains 'Dashboard', 'Statements', 'Profile', and 'Help'. A sidebar on the left contains information about digital signature and KYC validation, with a 'Validate DSC' button. An 'emSigner' window is open in the foreground, showing the 'Content to Sign' field with the value 'ABCPA1234A'. Below this is the 'Certificate Store' table:

Common Name	Issuer Name	Serial No	Expiry Date
test12	e-Mudhra Sub CA for Cl...	1748778a33	02-07-2020
test11	e-Mudhra Sub CA for Cl...	1748778a31	02-07-2020

At the bottom of the emSigner window are buttons for 'View Certificate', 'Sign', and 'Cancel'. Two callouts are present: one pointing to the certificate table with the text 'Select certificate', and another pointing to the 'Sign' button with the text 'Click on 'Sign' to proceed further'.

3. Pictorial guide for downloading Transaction Based Report (Contd.)

Step 6: In case of Normal KYC Validation- Token Number Details

Dashboard Statements / Payments Defaults Communications Forms Downloads Profile Help

Please enter Token Number of Regular Statement Filed for Financial Year, Quarter and Form Type mentioned below

i Authentication code is generated after you fill in the below details and submit. If you have already entered Authentication Code today for this statement, please enter and proceed else fill in the details below

Authentication Code

Proceed with Authentication Code

i If you do not have Authentication Code, please fill in the details below

Form Type	27Q
Financial Year	2018-19
Quarter	Q2
Token Number / Provisional Receipt Number (PRN)*	<input type="text"/>

PART 1. Challan Identification Number (CIN) Details / Transfer Voucher Details as quoted in the above Statement

Please select if you have ONLY NIL Challan(s)(Challan(s) with zero challan amount) in the statement. **It is mandatory to enter unique PAN-Amount Combination in PART 2 for NIL Challan statement.**

Please select if the payment was done by book adjustment (for Government Deductors)

Enter Authentication Code if the validation is done earlier and you have the Authentication Code

Enter Token Number of only Regular (Original) Statement "Manually", corresponding to the Financial Year, Quarter and Form Type displayed above

3. Pictorial guide for downloading Transaction Based Report (Contd.)

Step 6 (Contd.):After entering Token number ,user need to enter Challan details.

Token Number Details of Latest Accepted Statement (Regular Or Correction) for the res...

Form Type	27Q
Financial Year	2018-19
Quarter	Q2
Token Number / Provisional Receipt Number (PRN)*	<input type="text"/>

Challan Identification Number(CIN) Details/Book Identification Number (BIN) Details

Please select if the payment was done by book adjustment (for Government Deductors)

BSR Code / Receipt Number*	<input type="text"/>
Date on which Tax Deposited* (dd-mmm-yyyy; e.g., 12-Dec-1980)	<input type="text"/>
Challan Serial Number / DDO* Serial Number (5 digits; e.g., 00053)	<input type="text"/>
Challan Amount / Transfer Voucher* Amount (₹)(e.g., 1987.00)	<input type="text"/>

Government deductors must enter BIN details in above fields.

[Proceed](#)

Enter Token Number of only Regular (Original) Statement "Manually "corresponding to the Financial Year, Quarter and Form Type displayed above

Enter CIN details for a challan used in the statement or BIN details for a Government Deductor

Click on 'Proceed'

3. Pictorial guide for downloading Transaction Based Report (Contd.)

Step 7: Request Number will be displayed on the screen.

The screenshot shows the TDS TRACES portal interface. At the top, there is a navigation bar with links for Home, About Us, Contact Us, e-Tutorials, Related Links, and Logout. A search bar is present with the text 'Search In Keyword'. To the right of the search bar are font size adjustment buttons (A, A, A) and a language dropdown menu set to 'English'. Below the navigation bar, the TDS logo (Centralized Processing Cell) and the TRACES logo (TDS Reconciliation Analysis and Correction Enabling System) are displayed. The Government of India Income Tax Department logo is also visible. A horizontal menu contains the following items: Dashboard, Statements / Payments, Defaults, Communications, Forms, Downloads, Profile, and Help. The main content area features a heading 'Download Request Confirmation' and a message: 'Request for Transaction Based Report has been submitted. Request Number is [redacted]. The file will be available in 'Downloads' section.' The redacted area is highlighted with a blue box.

Request Number will be available here

3. Pictorial guide for downloading Transaction Based Report (Contd.)

Step 8: In order to check Request Status Click on 'Requested Downloads'

The screenshot shows the TDS TRACES portal interface. At the top, there are navigation links (Home, About Us, Contact Us, e-Tutorials, Related Links, Logout) and a search bar. The main header includes the TDS logo (Centralized Processing Cell) and the TRACES logo (TDS Reconciliation Analysis and Correction Enabling System). On the right, there is the Government of India logo and the Income Tax Department name. Below the header is a navigation menu with options: Dashboard, Statements / Payments, Defaults, Communications, Forms, Downloads, Profile, and Help. The 'Downloads' menu is expanded, showing a list of options: Requested Downloads, Form 16, Form 16A, Transaction Based Report, Form 27D, Download Challan Status Inquiry(.csi) File, View your BIN, Download 197, 206C(9) certificate, and Download Certificate u/s 195(2). The 'Requested Downloads' option is highlighted in blue. An orange callout bubble points to this option with the text: 'Click on 'Requested Downloads' under 'Downloads''.

•File will be available in 'Requested Downloads'

3. Pictorial guide for downloading Transaction Based Report (Contd.)

Step 9: Check the Status of Request submitted

Dashboard Statements / Payments Defaults Communications Forms **Downloads** Profile Help

Files Requested For Download

Please select one of the below Search Options
To work on/open offline correction input file, you will need winzip 17 or above

Please check if Pop up blocker is disabled in your browser settings. [Click here for more information regarding this functionality](#)

Request Number Date: View All

i Click on a row to proceed and select 'HTTP Download' or 'Download Manager' for the requests with status as 'Available'

i As per Notification 36/2019, Please provide required details as per new format of 24Q, Annexure-II from 2018-19 onwards

Request Date	Request Number	Financial Year	Quarter	Form Type	File Processed	Status	Remarks
02-Dec-2019	785456	2018-19	Q1	27Q	Transaction Based Report	Submitted	
31-Oct-2019	784787	2018-19	Q2	27Q	Transaction Based Report	Available	
15-Oct-2019	744575	2018-19	Q2	27Q	Transaction Based Report		
15-Oct-2019	744574	2018-19	Q2	27Q	Transaction Based Report		
15-Oct-2019	744573	2018-19	Q2	27Q	Transaction Based Report		
15-Oct-2019	744571	2018-19	Q2	27Q	Transaction Based Report		
14-Oct-2019	744553	2018-19	Q2	27Q	Transaction Based Report		
14-Oct-2019	744550	2018-19	Q2	27Q	Transaction Based Report		
14-Oct-2019	744548	2018-19	Q2	27Q	Transaction Based Report		
14-Oct-2019	744547	2018-19	Q2	27Q	Transaction Based Report		

<< << Page 1 of 3 >> >>

View 1 - 10 of 22

HTTP Download

3. Pictorial guide for downloading Transaction Based Report (Contd.)

Step 10: Select the available file & click on 'HTTP Download' option to download the file.

Files Requested For Download

Please select one of the below Search Options
To work on/open offline correction input file, you will need winzip 17 or below installed in your system.

Please check if Pop up blocker is disabled in your browser settings or not. If not please disable the same for using this functionality

Request Number Date: View All

1 Click on a row to proceed and select 'HTTP Download' or 'Download Manager' for the requests with status as 'Available'

1 As per Notification 36/2019, Please provide required details as per new format of 24Q, Annexure-II from 2018-19 onwards

Request Date	Request Number	Financial Year	Quarter	Form Type	File Processed	Status	Remarks
02-Dec-2019	785456	2018-19	Q1	27Q	Transaction Based Report	Submitted	
31-Oct-2019	784787	2018-19	Q2	27Q	Transaction Based Report	Available	
15-Oct-2019	744575	2018-19	Q2	27Q	Transaction Based Report		
15-Oct-2019	744574	2018-19	Q2	27Q	Transaction Based Report		
15-Oct-2019	744573	2018-19	Q2	27Q	Transaction Based Report		
15-Oct-2019	744571	2018-19	Q2	27Q	Transaction Based Report		
14-Oct-2019	744553	2018-19	Q2	27Q	Transaction Based Report		
14-Oct-2019	744550	2018-19	Q2	27Q	Transaction Based Report		
14-Oct-2019	744548	2018-19	Q2	27Q	Transaction Based Report		
14-Oct-2019	744547	2018-19	Q2	27Q	Transaction Based Report		

Page 1 of 3 View 1 - 10 of 22

HTTP Download

1 Click here for Password related help. Click on help icon on the top right corner of the page to view details on 'Status' and 'Remarks'

Click on the buttons to download file

- **HTTP Download** is useful to download files. It will directly download file for the user.

Steps to Download Transaction Based Report PDF-Converter Utility

4. Steps to Download Transaction Based Report Utility

Step 1: Click on 'Requested downloads' option available under 'Downloads' then click on hyper link 'Click here' to download Utility

The screenshot displays the TRACES (TDS Reconciliation Analysis and Correction Enabling System) portal. At the top, there is a navigation bar with links for Home, About Us, Contact Us, e-Tutorials, Related Links, and Logout. A search bar is also present. The main header includes the TDS Centralized Processing Cell logo and the TRACES logo, along with the Government of India Income Tax Department emblem. A secondary navigation bar contains tabs for Dashboard, Statements / Payments, Defaults, Communications, Forms, Downloads, Profile, and Help. The 'Downloads' tab is active. Below this, the section is titled 'Files Requested For Download'. An information box for 'Attention Deductors' states: 'To generate Form 16/16A, Transaction Based Report, 27D in PDF format and Justification Report in excel format, you will need TRACES Generation Utility. Click here to download the utility.' An orange callout bubble points to the 'Click here' link with the text 'Click here to download the Utility'. Below the message, there is a section for search options: 'Please select one of the below Search Options'. Three radio buttons are available: 'Request Number' (selected), 'Date', and 'View All'. A search box with a 'Go' button is located below these options.

4. Steps to Download Transaction Based Report Utility (Contd.)

Step 2: Enter Verification code then click on 'Submit' button

The screenshot displays the TRACES portal interface. At the top, there is a navigation bar with links for Home, About Us, Contact Us, e-Tutorials, Related Links, and Logout. A search bar is also present. The main header features the TDS logo (Centralized Processing Cell) and the TRACES logo (TDS Reconciliation Analysis and Correction Enabling System). On the right, the Government of India Income Tax Department logo is visible. Below the header is a menu bar with options: Dashboard, Statements / Payments, Defaults, Communications, Forms, Downloads, Profile, and Help. The 'Help' button is circled in orange with a callout that says, "For more details on any screen, click on Help icon".

The main content area is titled "Download TRACES Utility". Below this, a message states: "Kindly submit the verification code to view the link for downloading the utility".

The verification code section includes a label "Verification Code" and a CAPTCHA image showing the text "6k710". To the right of the image is a "Click to refresh image" link. Below the image is a text input field with the label "Enter text as in above image*". The "Submit" button is circled in orange with a callout that says, "Click on Submit". Another callout points to the input field, stating, "Enter the text as displayed in Verification Code".

4. Steps to Download Transaction Based Report Utility (Contd.)

Step 3: Click on Transaction Based Report PDF-Converter Utility (Contd.)

Download TRACES Utility

i You may download the utility using the link provided below

FORM 16 PART-A/16A TRACES-PDF-CONVERTER V 1.9 Light Version (Needs JRE1.6 or above - Size ~9 MB)

- [TRACES-PDF-CONVERTER V 1.9 L](#)

FORM 16 PART-B TRACES-PDF-CONVERTER V 1.5 Light Version (Needs JRE1.6 or above - Size ~10 MB)

- [TRACES-PDF-CONVERTER V 1.5L \(PART B\)](#)

Installation Instruction

Transaction based Report PDF-CONVERTER V 1.3 Light Version (Needs JRE1.6 or above - Size ~9 MB)

- [Transaction based Report PDF-CONVERTER V 1.3](#)

Form 27D PDF-CONVERTER V 1.2 Light Version (Needs JRE1.6 or above - Size ~9 MB)

- [Form 27D PDF-CONVERTER V 1.2](#)

TRACES Justification Report Generation Utility V 3.0 (Needs Excel 2003 or later - Size ~400Kb)

- [TRACES Justification Report Generation Utility V 3.0](#)

Steps to convert the Justification Report text file into an excel

- Download the zip file from 'Requested Downloads' screen and save to your local machine
- Unzip the file using Winzip. Password to unzip is 'JR_<TAN>_<Form Type>_<Quarter>_<FY>', e.g., JR_AAAAA1235A_24Q_Q3_2010-11. This will save the Justification Report as a text file
- Download the macro utility for Justification Report from this screen
- Double-click the utility, excel sheet will open
- Click on 'Enable Content' in the warning message to enable macros
- Select the Justification Report text file and the folder to save the output excel file and click on button 'Generate TDS CPC Justification Report'
- The text file will be converted into excel spreadsheet and saved in the selected folder
- Open the Justification Report excel file from the folder in which it has been saved

TRACES Offline Correction Generation Utility V 1.2 (Needs Excel 2003 or later. To work on/open offline correction input file, you will need winzip 17 or below installed in your system.)

- [TRACES Offline Correction Generation Utility V 1.2](#)

Click here to download
Transaction Based
Report PDF-Converter

4. Steps to Download Transaction Based Report Utility (Contd.)

Step 3 (Contd.): Double Click Run . Bat file, which will launch User Interface

File / Folder Selection

Select Transaction Based Report ZIP file

Password for input file

Save to folder

Soft Token (Digital Signature details)

Select P12 file OR Select

Select digital certificate to digitally sign the PDF files.

Certificate details will be displayed here.

Certificate Store

Subject	Serial No.	Issuer	Expiration Date
test test test	85ae	e-Mudhra Sub CA for Class ...	9/6/14 12:29 PM
test test test	85ae	e-Mudhra Sub CA for Class ...	9/6/14 12:29 PM
teste test test	85a5	e-Mudhra Sub CA for Class ...	9/5/14 1:03 PM
test AAAPC0439K test	7ef3	"e-Mudhra Sub CA for Clas...	9/17/13 5:11 PM

Select Zip Files, enter Password as your TAN and select destination folder to save PDF files.

Click on 'Proceed' to continue with generation of PDF files.

4. Steps to Download Transaction Based Report Utility (Contd.)

Step 3 (Contd.): Click on 'Yes' incase user does not have registered digital signature.

Transaction Based Report PDF Generation Utility V1.3

TDS Centralized Processing Cell | **TRACES** TDS Reconciliation Analysis and Correction Enabling System

File / Folder Selection

Select Transaction Based Report ZIP file: ly\Desktop\16C_REQ\AGRxxxxx3A_TBR_2013-14_Q4_252484.zip [Browse]

Password for input file: [.....]

Save to folder: C:\Users\sukhmani_jolly\Desktop\16C_REQ [Browse]

Soft Token (Digital Signature details)

Select P12 file: [] below

Do you want to continue without Digital Signature?

Yes No

Certificate Store

Subject	Serial No.	Issuer	Expiration Date
test test test	85ae	e-Mudhra Sub CA for Class ...	9/6/14 12:29 PM
test test test	85ae	e-Mudhra Sub CA for Class ...	9/6/14 12:29 PM
teste test test	85ae	e-Mudhra Sub CA for Class ...	9/5/14 1:03 PM
test AAAPC0439K test		Sub CA for Clas...	9/17/13 5:11 PM

View Certificate

Proceed Cancel

Click on 'Yes' in case user does not have registered digital signatures otherwise 'No'

4. Steps to Download Transaction Based Report Utility (Contd.)

Step 4: Success message will be displayed for generated Transaction Based Report.

Transaction Based Report PDF Generation Utility V1.3

TDS Centralized Processing Cell

TRACES TDS Reconciliation Analysis and Correction Enabling System

File / Folder Selection

Select Transaction Based Report ZIP file: ly\Desktop\16C_REQ\AGRxxxxx3A_TBR_2013-14_Q4_252484.zip **Browse**

Password for input file:

Save to folder: C:\Users\sukhmani_jolly\Desktop\16C_REQ **Browse**

Soft Token (Digital Signature details)

Select P12 file: **Store below**

Message

33 PDFs are generated successfully.

OK

Certificate Store

Subject	Serial No.	Issuer	Expiration Date
test test test	85ae	Mudhra Sub CA for Class ...	9/6/14 12:29 PM
test test test	85ae	Mudhra Sub CA for Class ...	9/6/14 12:29 PM
teste test test		Sub CA for Class ...	9/5/14 1:03 PM
test AAAPC0439K test		Sub CA for Clas...	9/17/13 5:11 PM

View Certificate

PDF creation in progress **Proceed** **Cancel**

Click here to view PDF format of generated Transaction Based Report

THANK YOU

Please Note:

- 1) **For Feedback** : You can share your feedback on contactus@tdscpc.gov.in
- 2) **For any Query** : You can raise your concern on “Request for Resolution” as Online Grievance on TRACES Website.
- 3) **For any query related to website:** You can raise your concern on below mentioned numbers
Toll Free Number - 1800103 0344
Land Line Number - 0120 4814600